

OVERVIEW OF BUDGET

DEPARTMENT: SPECIAL DISTRICTS
DIRECTOR: EMIL MARZULLO

	2003-04				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Franchise Administration	298,177	-	298,177		3.0
Fish and Game Comm	69,753	59,200		10,553	-
TOTAL	367,930	59,200	298,177	10,553	3.0

BUDGET UNIT: FRANCHISE ADMINISTRATION (AAA FRN)

I. GENERAL PROGRAM STATEMENT

Franchise Administration is a division of Special Districts. Its function is to monitor utility, cable, telecommunication, and interstate pipeline franchises, as well as the use of other public property. Franchise Administration is also responsible for ensuring submission of the appropriate documents from franchisees including reports, proof of insurance, and payment of franchise fees. Other duties include monitoring customer service compliance for cable television service providers and research designed to identify other entities utilizing public rights-of-way.

The Franchise Administration Division collects a substantial amount of annual franchise fee revenue on behalf of the county, and the fees are generally based upon a percentage of utility, cable, telecommunications, and interstate pipeline company gross revenues. These revenues are reflected as workload indicators, and are not directly incorporated within the division's budget, as the fees are accounted for separately within another fund.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	277,311	296,432	282,586	298,177
Local Cost	277,311	296,432	282,586	298,177
Budgeted Staffing		3.0		3.0
<u>Workload Indicators</u>				
Number of Franchises:				
Cable Television	13	13	13	13
Gas	4	4	4	3
Water	25	27	27	29
Electric	2	3	3	3
Pipeline and Telecom	5	8	8	10
Franchise Revenues:				
Cable Television	1,031,041	975,000	1,057,714	1,080,000
Gas	2,113,861	1,750,000	1,269,639	1,380,000
Water	213,223	180,000	189,014	190,000
Electric	2,027,870	1,800,000	2,241,725	2,300,000
Pipeline and Telecom	63,567	75,000	88,292	60,000

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

SPECIAL DISTRICTS

GROUP: Economic Development/Public Services
DEPARTMENT: Special Districts - Franchise Administration
FUND: General AAA FRN

FUNCTION: General
ACTIVITY: Legislation & Admin

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
Appropriation					
Salaries and Benefits	180,515	187,699	201,989	-	201,989
Services and Supplies	56,935	62,812	50,922	(5,492)	45,430
Central Computer	2,052	2,052	1,463	-	1,463
Transfers	43,084	43,869	43,803	5,492	49,295
Total Appropriation	282,586	296,432	298,177	-	298,177
Local Cost	282,586	296,432	298,177	-	298,177
Budgeted Staffing		3.0	3.0	-	3.0
Total Changes Included in Board Approved Base Budget					
Salaries and Benefits		4,765	MOU.		
		9,302	Retirement.		
		223	Risk Management Workers' Comp.		
		<u>14,290</u>			
Services and Supplies		(11,857)	4% Spend Down Plan.		
		(33)	Risk Management Liabilities.		
		<u>(11,890)</u>			
Central Computer		<u>(589)</u>			
Transfers		<u>(66)</u>	Incremental Change in EHAP.		
Total Appropriation Change		1,745			
Total Revenue Change		-			
Total Local Cost Change		1,745			
Total 2002-03 Appropriation		296,432			
Total 2002-03 Revenue		-			
Total 2002-03 Local Cost		296,432			
Total Base Budget Appropriation		298,177			
Total Base Budget Revenue		-			
Total Base Budget Local Cost		298,177			
Board Approved Changes to Base Budget					
Services and Supplies	(2,500)		Non-inventoriable equipment.		
	(2,500)		Air/other travel.		
	(520)		GASB 34 Accounting Change (EHAP).		
	28		Net increase in various operating expenses.		
	<u>(5,492)</u>				
Transfers	4,972		Increase in transfer to the Special Districts Department for administrative support.		
	520		GASB 34 Accounting Change (EHAP).		
	<u>5,492</u>				
Total Appropriation	<u>-</u>				
Total Revenue	<u>-</u>				
Local Cost	<u>-</u>				